



# Los Angeles Unified School District

## Saturn Street Elementary

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Los Angeles, CA 90019  
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Michelle King  
Superintendent of Schools

Cheryl Hildreth  
ESC-West Superintendent

Tracie Bryant  
Principal

Melissa Russ  
Asst. Principal, EIS

August 25, 2017

Dear Parents,

We encourage you to make a difference in the governance of our school by participating in this year's School Site Council (SSC) and English Learner Advisory Committee (ELAC). These groups are required by the California Education Code and directed by LAUSD policy. The SSC is mandated under California Education Code 52852 and makes decisions regarding the Single Plan for Student Achievement, the Comprehensive School Safety Plan, categorical funding and other related matters. The SSC represents all our stakeholders and is comprised of teachers, parents/community, other school staff, principal, and students in secondary schools only.

The ELAC is mandated under California Education Code 52176(b). All schools with twenty-one (21) or more English learner (EL) students are required to establish an ELAC. The ELAC advises on programs and services for EL students and on strategies to engage parents in support of their child's education. The ELAC consists of parents or legal guardians, not employed by LAUSD, of EL students or Reclassified Fluent English Proficient (RFEP) students who have reclassified within the last two years and other interested stakeholders.

We will hold orientation and election meetings for all who are interested in participating in SSC and ELAC. Please join us on the following dates/times for the 2017-18 orientations and elections:

**ELAC Orientation**

Date: August 29, 2017  
Time: 8:30 AM or 4:00 PM  
Location: Auditorium

**ELAC Membership and Officer Elections**

Date: September 5, 2017  
Time: 8:30 AM  
Location: Auditorium

**SSC Orientation**

Date: August 29, 2017  
Time: 8:30 AM or 4:00 PM  
Location: Auditorium

**SSC Parent Membership Elections**

Date: September 7, 2017  
Time: 1:30 PM  
Location: Auditorium

We hope you will consider attending these important meetings so that we can ensure a strong SSC and ELAC to make a difference in the education of our students.

Sincerely,

Principal